

## Technical Audit Checklist



### Alerts

- Unauthorized system access alert
- Unplanned system modifications alerts
- System or physical security instruction alerts
- Alerts monitored 24/7



### Accounts

- Dormant accounts removed after deactivation
- Account information transmitted via encrypted format only
- Admin privileges granted on an as-needed basis



### Hardware

- All devices have password-protected screen locks
- All devices meet minimum hardware requirements for security programs to run properly
- Owned devices are inventoried and tracked



### Network firewall

- Installed and active
- Updated regularly
- Includes intrusion detection and prevention systems (IDS/IPS)



### Passwords

- Passwords are encrypted
- Passwords require alphabetic, numeric, and symbolic characters
- Passwords must be changed every 3 months
- Accounts lock after set number of invalid login attempts
- Group passwords are not permitted



### Physical security

- All company properties have locks on all windows and doors
- All company properties have full security camera coverage at office
- Mobile hardware is locked and checked in and out for use
- Mobile hardware have remote wipe software installed in case of theft
- Remote employees' home networks meet minimum security requirements



### Anti-virus software

- Installed and active on all devices
- Updated regularly
- Patches installed and configured properly immediately after incident